

JOB DESCRIPTION - U/G Supervisor (Infrastructure Install)



JOB TITLE: Underground Supervisor (Infrastructure Install)

LOCATION: Various Mine Site locations in Australia, predominately the Goldfields Western Australia

ROSTERS VARIED: 9/5 - 2/1 Day Shift generally, FIFO Ex Perth, Local Rosters Varied ex Kalgoorlie or DIDO surrounding incl Esperance

SUPERVISOR/MANAGER: TBA

MAIN DUTIES/RESPONSIBILITIES: Performing Underground Supervisor duties as required and directed.

- All aspects of U/G Shift Supervisor Duties
- Assisting with Surface and U/G tasks and relevant tasks assigned
- Assist with cross checks of compliances where applicable
- To ensure daily surface and U/G works are carried out in accordance to the Mines Regs and Mines OHS legislation.
- Supervise crew when on site at all times, conduct JHA's, Field Level Risk Assessments, comply with all client required OHS, site Policies, Procedures and all workplace inspections as depicted in the Regs
- Taking prompt and appropriate action when an individual's fitness for work is compromised
- Ensuring that information received is treated confidentially.
- Upholding and promoting company values.
- Complying with and endorsing all AMS policies and procedures
- Maintain duty of care for other users and work to occupational health and safety requirements.
- Completing and submitting required paperwork including time sheets, pre-start checks, OHS requirements to the standard expected
- Ensuring all personnel are accounted for and accountable for their duties on site
- Operating and driving Surface and Under Ground Vehicles.
- Installation of ground support in areas deemed necessary.

SKILLS & EXPERIENCE

- Must have ability to pass Police Clearance
- Must be able to pass Medical Drug and Alcohol
- Must provide evidence or RPL's for hand-held mining, scaling and associated ground support methods
- Must be diverse and able to work alone
- Must be prepared to undertake training as required
- Must have good written and oral skills.

Experience: At least two years prior in a similar role in U/G Mining
Skills: Must have the ability to adapt in different environments

- Must have current C Class License
- Have good motor skills
- Have excellent hand tool skills
- Must have sound communication skills
- Able to work in extreme conditions
- Be able to handle fair work instructions
- Be able to complete required documentation in a legible and complete manner

PERFORMANCE GOALS: To strive to continually improve and use initiative where required.

- Forward thinking
- Must be exceptionally punctual
- Highly self-motivated
- Be a team player on a small crew
- Be presentable and approachable
- Deal with clients, suppliers and other employees professionally at all times.